



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		<b>SOUTH CALCUTTA GIRLS' COLLEGE</b>
Name of the head of the Institution		<b>Dr. Aparna De</b>
Designation		<b>Principal</b>
Does the Institution function from own campus		<b>Yes</b>
Phone no/Alternate Phone no.		<b>03324542265</b>
Mobile no.		<b>9836195339</b>
Registered Email		<b>southcalcuttagirlscollege@gmail.com</b>
Alternate Email		<b>principal.scgc@gmail.com</b>
Address		<b>72, Sarat Bose Road</b>
City/Town		<b>Kolkata</b>
State/UT		<b>West Bengal</b>
Pincode		<b>700025</b>
<b>2. Institutional Status</b>		

Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Women</b>
Location	<b>Urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Dr. Rehana Khatun</b>
Phone no/Alternate Phone no.	<b>03324542265</b>
Mobile no.	<b>9830168446</b>
Registered Email	<b>southcalcuttagirlscollege@gmail.com</b>
Alternate Email	<b>iqacscgc@gmail.com</b>

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.southcalcuttagirlscollege.com/AQAR2017-2018.doc">http://www.southcalcuttagirlscollege.com/AQAR2017-2018.doc</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.southcalcuttagirlscollege.com/AcademicCalendar&amp;ExamSchedule2018-19.pdf">https://www.southcalcuttagirlscollege.com/AcademicCalendar&amp;ExamSchedule2018-19.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
<b>2</b>	<b>B++</b>	<b>2.82</b>	<b>2016</b>	<b>16-Dec-2016</b>	<b>15-Dec-2021</b>
<b>1</b>	<b>B</b>	<b>70.25</b>	<b>2004</b>	<b>03-May-2004</b>	<b>02-May-2009</b>

<b>6. Date of Establishment of IQAC</b>	<b>23-May-2014</b>
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Institutional data submitted to AISHE	18-Feb-2019 365	896
KOHA upgradation and D-Space	01-Mar-2019 321	896
RFID installed in the library	01-Mar-2019 321	896
Physical activity club organized a workshop on Happiness Analysis Through Yoga	18-Apr-2019 1	152
Department of Geography organized two days international seminar in collaboration with centre for Environment and Economic Development on Environment, Development & Livelihood	22-Feb-2019 2	303
Fully Online Admission	08-Jun-2018 73	355
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
South Calcutta Girls' College	RUSA	RUSA	2018 730	10000000
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

**Yes**

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

**2**

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

**Yes**

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

**No**

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

? IQAC organized a seminar on "Many Dimensions of Intellectual Property Rights" on 10.05.2019. The speaker was Prof. J. K. Das, Head, Dept. of Law and Dean., University of Calcutta. ? Faculty attended workshops on the choice based credit system as introduced by the University of Calcutta. ? ParentTeacher Meeting was organised on a regular basis to strengthen students' academic progress. ? Door to door awareness campaign about vectorborne disease was organised in Peyarabagan Slum. ? A health check up programme for the girls of the college Hostel was organized by extension committee in collaboration with NSS Unit on 29.3.2019.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Preparation of Academic Calendar and IQAC calender	Academic calendar and IQAC calender have been prepared incorporating college activities, examination schedule, academic and quality enhancing programme
Teaching time plan	Teaching schedule is communicated to the students
Upgradation of college website	All stakeholders get information through online.
KOHA LMS and DSpace upgradation in the Library	Library management has been upgraded
RFID installed in the library	Safety and security of the library has been increased by RFID installation.
Upgradation of Laboratory by RUSA grant	Laboratory of Geography, Botany and Physiology have been upgraded.
New building construction	2nd and 5th floor of the sixth bay of the college building is going on.
New book will be purchased in the Library	800 books have been purchased in the library from RUSA grant
College gymnasium will be modernized	Maintenance of Gymnasium has been done
The dining hall and reading room of the Hostel Building will be repaired	Renovation and repairing have already been completed.

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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Governing Body of the College	31-Aug-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	18-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Admission process is fully online. Application forms for admission are uploaded on the website. Merit list is prepared on the basis of merit point calculated through software. Data required by the University and also by HEDWB is sent online Upgradation of institutional website is regularly done by uploading relevant information regarding college, notices and announcements. All payment of fees including university examination are paid online. Cashbook and Ledger records are maintained electronically Salary through HRMS Module Payment is done through PFMS Module for RUSA Marks of university examination are uploaded through portal of University of Calcutta. eportal module of WBHED is followed eTendering is followed for purchase.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

South Calcutta Girls' College is currently having the following mechanisms for effective delivery of its planned curriculum. (i) At the beginning of the session, an orientation/ Induction programme is held for the freshers and after that the Academic Calender is given to the students of the First semester. (ii) Departmental Meetings for syllabus distribution are held on each and every academic semester. (iii) Number of classes for each topic is decided according to the syllabus and credits assigned to each topic/group/paper etc. (iv) College administration provides well constructed weekly routine/timetable for each year/semester. . . (v) Our College has a very rich central library and the departments have their departmental libraries. Access to sufficient books help students regularly. A good number of Journals are subscribed by our college.

Inflibnet (e-books and e-journals) facility is available for teachers and also for students. (vi) Various classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum, such as:-- (a) Chalk and Blackboard Method. (b) ICT-enabled teaching-learning method including smart-board, power point presentation, audio-visual support etc. (c) Use of scientific models and charts for effective delivery of class lectures. (d) Distribution of classnotes, maps and diagrams by teachers. (e) Use of Overhead Projectors in class-teaching. (f) Group discussion among the students during the class. (g) Regular tabloid publication, short documentary production, Debate, Quiz, Poster presentation/competition etc are held regularly where the themes are on current issues/topics. (h) Proper and adequate instrumentation facility is given to the students for their practical classes. (i) Need-based survey programmes, field work and educational excursion are carried by the departments. (j) Seminars and oneday special lectures by experts/resource-persons are arranged regularly for the benefit of the students. (k) Preparation of Question Bank (for Honours & General) has been introduced in the academic session 2018-19. Emphasis has been given to prepare questions following the newly introduced CBCS Curriculum. .

(l) Departments maintain the detailed record of the classes, assessment, project/field-reports etc. (m) Regular class-test, Mid-term Examination, Viva-voce are done for the improvement of the students. (n) Self appraisals are prepared by each teacher. (o) Parent-teacher meeting on each semester is held by the respective departments. Feedbacks are collected and its proper implementation are done with utmost effort. College administration also keeps a regular correspondence with the results, departmental proceedings and student needs. It keeps record of the different activities of the college regarding teaching-learning, development and improvement of different methods of effective curriculum delivery.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	Diploma in Computer Application by Webel Informatics Limited (A Govt. Of West Bengal Undertaking	01/07/2018	365	Employability	Computer

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Chemistry General	01/07/2018
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	55	01/07/2018
BSc	13	01/07/2018

## 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	70

**1.3 – Curriculum Enrichment**

## 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Psychological Counselling	18/07/2018	302
<a href="#">View File</a>		

## 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Excursion of Botany Department to Daringbari, Gopalpur and surroundings for the study of vegetation and flora.	23
BSc	One day educational excursion of Botany Department to Acharya Jagadish Chandra Bose Indian Botanical Garden, Shibpur. rsion of	155
BSc	Field Study on Biodiversity at Daringbari, Orissa by Zoology Department	20
BSc	Field Study on local biodiversity of Butterfly Fauna in Chintamani Kar Bird Sanctuary.at Daringbari, Orissa by Zoology Department	20
BSc	Field report on visit to Alipore Zoological Garden, Kolkata by Zoology department	20
BSc	A Geographical account of Ranchi and surroundings, Jharkhand by the Department of Geography	27
BSc	Educational excursion for assessment of nutritional deficiency and anthropometric measurement of the people of Bankura district of West Bengal by the Department of Psychology	23
BA	Department of Journalism	22

	& Mass Communication prepared survey based project report on different aspects of media influence on our daily life	
BA	One student of Journalism Department has completed an internship at India Today Television	1
BA	One day educational excursion at Tagore Research Institute by the Department of Bengali	11
<a href="#">View File</a>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Students' feedback form is filled up by the student at the end of the semester sessions. A 11 point scale is given in the feedback form. There exists several attributes over which the evaluation is done. Feedback is also collected from the parents during parent-teacher meeting that are organised by each and every department of the college. Suggestions and comments, given by the guardians, are also taken into account for future development of the institution. Datas obtained after feedback programmes, are finally tabulated and analysed through graphical and diagramatic representations.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Honours	559	1427	250
BA	General	100	280	70
BSc	Honours	149	933	91
BSc	General	60	64	15
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### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of
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	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2018	426	0	38	0	0

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
70	47	7	7	2	7

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the college has student mentoring system. • At the beginning of the session, an Induction programme is organized by the institution where the Principal delivers lectures to make the students familiar about the vision and mission of the college, the facilities available, rules and regulations of the College and the affiliating University. Department level orientation programme has also been arranged. Continuous assessment of students are done at regular intervals through class tests, tutorials and student presentations. • The college takes necessary steps for both advanced and slow learners. Though no formal strategies were taken but faculty members are available in the departments for consultation with slow learners, lectures are also occasionally repeated for them. The library is well stocked with books and journals even for advanced readings. • The college has a counselling cell for all the students. The counsellor provides personal counselling if needed also. Special lectures are arranged by the cell for improving the mental health of the students. • Special guidance is given to the hostel students for their academic and overall activities. • There are several clubs and cells pertaining to environmental, socio-cultural are formed to enhance the awareness of students by organising programmes from the grass root level.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
896	38	23 : 57

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
40	30	8	2	28

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	1. Sri. Nirmal Debnath	Assistant Professor	MPhil
2018	Dr. Nabanita Das	Assistant Professor	Ph.D
2018	Dr. Radhamadhab Laha	Lecturer	Ph.D

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	8, 11	1st Sem	18/12/2018	21/02/2019
BSc	9, 12	1st Sem	18/12/2018	21/02/2019
BA	8, 11	2nd Sem	10/07/2019	30/08/2019
BSc	9, 12	2nd Sem	10/07/2019	30/08/2019
BA	8, 11	2nd Yr	26/06/2019	22/11/2019
BSc	9, 12	2nd Yr	26/06/2019	22/11/2019
BA	8, 11	3rd yr	10/04/2019	14/08/2019
BSc	9, 12	3rd Yr	10/04/2019	14/08/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Throughout the academic year continuous assessment of the students are carried out in all the departments. Students are evaluated on the basis of their performance in regular and surprise class tests, oral presentations, seminar presentations, poster presentations, group discussions, quiz and debates. Also regular weekly tutorials are held for continuous appraisal of the performance of students. The departments pay special attention to weak students and mentor them accordingly. Some departments also encourage their students to write articles for their departmental journals. and express their views freely. The students are encouraged to think clearly and logically on the broad spectrum of issues they study in various subjects. The departments motivate the students to expand their knowledge base beyond their curriculum and develop an integrated idea about contemporary issues. When a student's performance is evaluated these factors are also taken into account. Students are mentored by their teachers on how to obtain high scores in the university examinations. The students are shown their answer scripts of the various exams held in the college and they are groomed on how to answer more appropriately in the forthcoming exams and improve their scores.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Being affiliated to the University of Calcutta ,the academic calendar of the University is followed by the College. In addition to this an academic calender is prepared and printed which contains all the details of academic activities. Details of dates of commencement of classes and examination schedule are given. An IQAC calender is also prepared enumerating academic programmes and activities for quality enhancement to be held in the college. The IQAC evaluates such activities during its meetings.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.southcalcuttagirlscollege.com/pages/783>

## 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
8	BA	Hons	99	93	93.94
9	BSc	Hons	59	59	100
11	BA	Gen	96	34	35.41
12	BSc	Gen	31	18	58.06

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.southcalcuttagirlscollege.com/pages/786>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	574	UGC	15000	15000

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
IPR related Seminar on "New Dimensions of Intellectual Property Rights"	IQAC	10/05/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					

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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physiology	4	1.09
International	Botany	3	1.41
International	Political Science	2	0.00
International	Psychology	2	3.56
International	Zoology	7	3.5

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Bengali	10
Physiology	4
Education	1
English	3
Journalism and Mass Communication	3
Philosophy	3
Political Science	10
Botany	3
Zoology	7
History	4

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Biomarker signatures of the iconic Glossopteris plant	AhinsukBarua 6 others	Palaeogeography, Palaeoclimatology, Palaeoecology	2018	1	University of Calcutta and Indian Institute of Technology, Bombay	1
Daphne tha	J.Ghosh,	Nordic	2018	2	South	0

nguensis sp. nova (Thymelaeaceae) from Sikkim Himalaya.	M. Midday, S. K. Dey and D. Maity	Journal of Botany			Calcutta Girls College, University of Calcutta	
Gentianaar unii sp. nov. - tiny remar kableGenti ana from Sikkim Himalaya	D. Maity, S. K. Dey, J. Ghosh M. Midday	Edinburgh Journal of Botany	2018	2	University of Calcutta	0
Prevalence Of Malnutr ition Among The Preadolesc ent Brickfield Workers Of West Bengal, India	Dr. Banibrata Das	Internatio nal Journal Of Health Science And Research 2018 8 (5), 36- 44.	2018	3	Dept. Of P hysiology, South Calcutta Girls College, University of Calcutta	2
Physical Exertion, Thermal Stress Affect The Cognitive Performanc e On Adolescent Farmers Of West Bengal, India	Dr. Banibrata Das	Internatio nal Journal Of Occupation al Safety And Health 2018 8 (2) 13 - 18.	2018	1	Deptmental Physiology , South Calcutta Girls College	0
Thermal Stress, Ca rdiovascul ar Stress And Work P roductivit y Among The Female Brick Field Workers Of West Bengal, India	Dr. Banibrata Das	Journal Of Human Ergology ( Tokyo) 201 8 47, 1-11. J Stage Publ ication	2018	2	Dept. Of P hysiology, South Calcutta Girls College, University of Calcutta	2
Occupation al Agricul tural Injuries	Dr. Banibrata Das	Internatio nal Journal Of Adolescent	2018	2	Deptmental Physiology , South Calcutta	2

Among The Preadolescent Workers Of West Bengal, India		Medicine And Health 2018 Dec 10. Doi: 10.1515/Ijah-2018-0178. [Epub Ahead Of Print] Walter De Gruyter Publication (Germany)			Girls College	
Butterfly-plant network in urban landscape: implication for conservation and urban greening	Dr Swarnali Mukherjee	Acta Oecologica [Volume No 92]	2018	2	University of Calcutta	1
Does quality of drinking water matter in kidney stone disease: A study in West Bengal, India.	Ms Pubali Mitra	Investigative and Clinical Urology [Volume No 59, Issue No 3]	2018	9	University of Calcutta	9
Polymorphisms of PTH (Parathyroid Hormone) gene and risk of kidney stone disease: a case-control study from West Bengal, India.	Ms Pubali Mitra	Urology (Elsevier) [Volume No 121, Issue No 79]	2018	3	University of Calcutta	3
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations	Institutional affiliation as
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					excluding self citation	mentioned in the publication
Biomarker signatures of the iconic Glossopteris plant	AhinsukBarua 6 others	PalaeogeographyPalaeoclimatologyPalaeoecology	2018	1	1	Dept. of Botany, South Calcutta Girls college
Prevalence Of Malnutrition Among The Preadolescent Brickfield Workers Of West Bengal, India	Dr. Banibrata Das	International Journal Of Health Science And Research 2018 8 (5), 36-44.	2018	3	1	Dept. Of Physiology, South Calcutta Girls College
Thermal Stress Productivity Among The Female Brick Field Workers Of West Bengal, India, Cardiovascular Stress And Work	Dr. Banibrata Das	Journal Of Human Ergology (Tokyo) 2018 47, 1-11. J Stage Publication.	2018	2	1	Dept. Of Physiology, South Calcutta Girls College
Occupational Agricultural Injuries Among The Preadolescent Workers Of West Bengal, India	Dr. Banibrata Das	international Journal Of Adolescent health Medicine And 2018 Dec 10. Doi: 10.1515/Ijamh-2018-0178. [Epub Ahead Of Print] Walter De Gruyter Publication (Germany)	2018	2	1	Dept. Of Physiology, South Calcutta Girls College
Physical Exertion, Thermal Stress Affect The	Dr. Banibrata Das	International Journal Of Occupational Safety	2018	1	0	Dept. Of Physiology, South Calcutta Girls

Cognitive Performance On Adolescent Farmers Of West Bengal, India		And Health 2018 8 (2) 13 - 18.				College
Butterfly-plant network in urban landscape: implication for conservation and urban greening	Dr Swarnali Mukherjee	Acta Oecologica [Volume No 92]	2018	2	1	University of Calcutta
Zooplankton as dietary component of selected freshwater fish: network analysis based on gut content.	Dr Swarnali Mukherjee	AACL Bioflux [Volume No 11, Issue No 1]	2018	2	0	University of Calcutta
Polymorphisms of PTH (Parathyroid Hormone) gene and risk of kidney stone disease: a case-control study from West Bengal, India.	Ms Pubali Mitra	Urology (Elsevier) [Volume No 121, Issue No 79]	2018	3	3	University of Calcutta
Does quality of drinking water matter in kidney stone disease: A study in	Ms Pubali Mitra	Investigative and Clinical Urology [Volume No 59, Issue No 3]	2018	3	3	University of Calcutta



West Bengal, India.						
Physiological and behavioural responses to acid and osmotic stress and effects of Mucuna extract in Guppies.	Ms Pubali Mitra	Ecotoxicology and Environmental Safety (Elsevier) [Volume No 163]	2018	3	1	University of Calcutta

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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	13	5	5	2
Presented papers	17	9	1	6
Resource persons	0	1	0	0

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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Kerala Flood Relief, August 2018	N.S.S. Unit South Calcutta Girls' College With Indian Pluralism Foundation, Kolkata	30	62
Re- Use Of Waste Material	Pidilite Industries Limited	7	30
General Health Up Camp	Rotary Club, Calcutta Metro City	7	20

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>Adult literacy programme</b>	<b>Bustee Welfare centre.</b>	<b>Spreading literacy among women of the neighbouring slum - Peyarabagan basti</b>	<b>3</b>	<b>15</b>
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>0</b>
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
<b>12147000</b>	<b>7826453</b>

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>Laboratories</b>	<b>Newly Added</b>
<b>Value of the equipment purchased during the year (rs. in lakhs)</b>	<b>Newly Added</b>

Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Others	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Koha	Partially	Koha 3.3.11 version	2016
Koha	Partially	Koha 18.11.02.000 version	2019

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	21840	2582963	89	17565	21929	2600528
Reference Books	303	71351	1	130	304	71481
e-Books	3135000	42350	0	5900	3135000	48250
Journals	6	100604	0	8618	6	109222
e-Journals	6000	0	0	0	6000	0
Digital Database	18356	0	46	0	18402	0
CD & Video	48	12720	0	0	48	12720
Library Automation	1	25000	3	306800	4	331800
Weeding (hard & soft)	0	0	0	0	0	0
Others (specify)	1	21000	0	3835	1	24835
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	44	15	44	7	0	5	18	250	17
Added	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>44</b>	<b>15</b>	<b>44</b>	<b>7</b>	<b>0</b>	<b>5</b>	<b>18</b>	<b>250</b>	<b>17</b>

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<b>6 MBPS/ GBPS</b>
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>Nil</b>	<a href="#">Nil</a>

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
<b>2033080</b>	<b>1946623</b>	<b>5616080</b>	<b>1305368</b>

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p><b>Physical facilities :</b></p> <ul style="list-style-type: none"> <li>• The maintenance and utilization of the College physical facilities is carried out by the Building Committee.</li> <li>• For the clean campus environment sweepers are engaged on regular basis</li> <li>• NSS volunteers and Eco-club members are assigned duties to clean college compound as plastic free zone. They maintain a decomposition pit with the green waste generated from the hostel and canteen.</li> <li>• Aqua-guard water cooler are provided to supply safe drinking water.</li> <li>• Skilled workers are hired for petty repairs relating to building , furniture etc.</li> <li>• PWD is assigned to repair the dining room of the college hostel, up-gradation of college office and electrical facilities of the entire building.</li> <li>• The extension of College building is under progress. PWD is assigned for the construction of 2nd to 5th floors of the 6th Bay of the main building.</li> <li>• Increase in Load Capacity by 30 KV has been done.</li> </ul> <p style="text-align: center;"><a href="https://www.southcalcuttagirlscollege.com/Proceduresandpoliciesformaintainingandutilizingphysical.pdf">https://www.southcalcuttagirlscollege.com/Proceduresandpoliciesformaintainingandutilizingphysical.pdf</a></p>
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#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
<b>Financial Support from institution</b>	<b>Student Free-ship</b>	<b>1</b>	<b>1820</b>
<b>Financial Support from Other Sources</b>			
<b>a) National</b>	<b>National portal, WBMDFC, CMRF, SC/ST/OBC, SVMCM</b>	<b>95</b>	<b>0</b>
<b>b) International</b>	<b>Kanyasree</b>	<b>43</b>	<b>1075000</b>
<a href="#">View File</a>			

### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>Personal counselling</b>	<b>18/07/2018</b>	<b>291</b>	<b>Couselling cell SCGC campus</b>
<b>Yoga and Meditation</b>	<b>29/08/2018</b>	<b>105</b>	<b>SCGC Gymnasium</b>
<a href="#">View File</a>			

### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>2018</b>	<b>Webel computer training for Competitive exams and Career counselling</b>	<b>57</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>2018</b>	<b>Print Media Employment news</b>	<b>0</b>	<b>98</b>	<b>0</b>	<b>9</b>
<a href="#">View File</a>					

### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
<b>5</b>	<b>5</b>	<b>15</b>

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus		Off campus	

Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	9	9	9
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	5	B.A	Journalism	University of Calcutta University of Calcutta, Baghbarzari womens College West Bengal State University Symbiosis	M.A
2018	5	B.A	History	University of Calcutta	M.A
2018	6	B.A	Psychology	Amity University, Annamalai University, Satya Priya Roy College of Education, IGNOU	M.A, B.Ed
2018	2	B.A	Political Science	University of Calcutta, Haldia Law college	M.A, LL.B
2018	5	B.A	Bengali	University of Calcutta, University of Calcutta, Ladybrabourne College, Bibhutibhusan B.ed. College, Ltd. Abhisekh Roy Chowdhury Teachers Training College	M.A.
2018	8	B.Sc	Botany	University of Calcutta, Kalyani University,	M.Sc

				PU, Viswa Bharati, WBUTTEPA	
2018	2	B.A	Education	Rabindra Bharti University	B.Ed
2018	7	B.A	English	IGNOU Rabindra Bharti University University of Calcutta Jamia Milia University Amity University St.Xaviers NSOU	M.A
2018	11	B.SC	Geography	University of Calcutta University of Calcutta Lady Brabourne College University of Calcutta , Ashutosh College University of Calcutta, Ashutosh College University of Calcutta , Ashutosh College University of Calcutta , Vivekananda College For Womens	M.Sc

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	College	235

Annual Social	College	302
Bhasa Divas	College	110
Freshers Welcome	College	256
Rabindra Jayanti	College	127
Teachers Day	College	215
National Science Day	College	225
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Sumouli Bose, student of Department Of Geography was a member of Student Council actively participated as a representative of Governing Body of the college as well as actively participated in as member of IQAC. She was also General Secretary of the Students Union. The council was active enough to participate in college cultural activities, sports and other events of college. The Council was active enough to hear problems, suggestions and opinions from students regularly regarding college activities and administrations and finally place them before the Governing Board which was resolved accordingly.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumnae Association has been registered on 8/11/2016. The registration no. is 61711 of 2016–2017. The number of enrolled members are 20.

5.4.2 – No. of enrolled Alumni:

20

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Knowledge helps women to be self-sufficient and we have adopted this thought as our vision. It is our mission to spread the light of knowledge among girls of under-privileged and marginalized families. Many of our students are first-



generation-learners and we aim to educate them economically self-dependent. Administrative Practice: The Institutional Administration is participating and decentralised. According to the Statute of University of Calcutta, the Governance of the College is done through the deliberation of the Governing Body comprising of representation of teaching staff, non-teaching staff, community, students and the nominee from the University of Calcutta and the Government of West Bengal. The college follows decentralisation through Committees for its short term and long term functionalities. E.g. IQAC, Finance Committee, Academic, Purchase, Hostel, Library, ICC, Grievance Redressal, Admission, Examination, Website, Exam-Coordinator cell, student affairs, Seminar Committee, SC/ST Cell, Anti-ragging Committee, Criteria wise Committee for NAAC, Computer Committee, etc. The principle of delegation of authority is followed as it is flowed from Principal- Convenor/Co-ordinator/HOD/Head Clerk/ Committee Members- Departments. The responsibility of Financial matters of the college is delegated to Bursar. E.g. The Infrastructural Development of College from RUSA 2.0 is the best example of the decentralisation and participative management of the college. The works are done through project Monitoring Unit of RUSA. Building related activities are done through Building Committee. PWD engineers both Civil Electrical are involved to assist the planning and execution of Building-related works. All purchase are done through Purchase Committee Library activities through Library Committee Computer and website related works are done through respectively Computer Website Committee Hostel related decisions are taken through Hostel Committee. Overall all of the major financial transactions are approved by the Finance Committee. Academic Practice: Admission and Examination related activities are done through respective Committees.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	<p>Library: • Installation of RFID, • Installation of DSPACE Software, • Upgradation of KOHA Software. ICT: • Maintaining Wifi in college v hostelk, Several Computers, Projectors, Smart Board in the classroom, virtual classroom, audio-visual room Physical Infrastructure/ Instrumentation: Infrastructure : • Library renovation • Generator Activation • Installation of sanitary Vending Machine (GP) • Photocopy facility Instrumentation: • The new Laboratory of Chemistry has been set up. • The Lab-based Departments like Geography, Zoology, Botany, Physiology, Psychology • Purchased new instruments as and when required.</p>
Human Resource Management	<p>? Faculty recruitment is governed by the policy of the State government ? Appointment of Guest Lectures of different departments and two (2) Laboratory Attendants. ? User-friendly</p>

	<p>Training programme for both teaching and non-teaching staff of the college to make them aware of MIS. ? Training Programme for Online Admission for Teaching and non-teaching. ? Counselling Cell conducts Stress Management Programme for both staff and students.</p>
Industry Interaction / Collaboration	<p>? Webel-student Interaction - The Webel Company provides training of computer to the college students within college campus. ? Some of the Departments have their Industry-visit programme and the students inter-act with different industries. Department of Zoology visited Bheri in Chingrighata Co-operative Society, situated in East Calcutta Wetland area of Kolkata on November, 2018.</p>
Admission of Students	<p>? Merit based Admission. ? Student-friendly Admission Portal. ? Complete Online process of students' admission. ? Complete payment procedure through online system. Admission Process is done following the University norms and guidelines of Higher Education Department, Govt. Of West Bengal.</p>
Curriculum Development	<p>The curriculum is fixed and directed by the University of Calcutta. Teachers are bound to follow the curriculum. At present CBCS is going on and the Academic Calendar is prepared by every department. A workshop was arranged by the college authority, that is IQAC Department of Education collaboration, regarding CBCS programme.</p>
Teaching and Learning	<p>Introduction of Chemistry as an elective subject is one of the important steps by the college. Along with the traditional chalk talk methods the college is continuing teaching through smart classroom, following Audio-visual method, Power-point presentation by the both of teachers and students and also maintaining Debate-Seminar-Extempore in classroom, Surprise Tests, Tutorials and Educational Excursion regularly. Special lectures are arranged by the Resource Persons regarding newly introduced CBCS. The Department of Journalism is continuing documentary film-making, Publication of Lab-journal and Editing of Radio-talk.</p>
Examination and Evaluation	<p>Examination is going on through Semester system under CBCS directed by</p>

	<p>the University of Calcutta. Marks are uploaded in University Portal through Exam. Co-ordination Cell, online process. Mid-Term Test and final Test Examination of Part II Part III had gone through Annual system. Evaluation is done through out the year by Internal Assessment, surprise tests, tutorials etc. Parent-Teacher Meeting are organised by the concerned Departments to make the guardians aware of the results attendance of the students at regular intervals.</p>
<p>Research and Development</p>	<p>Faculties present their research works in different National and International Seminars and Workshops. Some of the teachers act as guide/Co-guide for Ph. D students.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>Planning - • Purchases of RUSA 2.0 grant through e-tenders and website notice • Vertical extension of 6th Bay of the building is planned and executed the Building Committee with the members from Teaching non-Teaching front, PWD engineers and Governing Body Members. Finance Committee, Governing Body of the college, PMU RUSA 2.0 are involved in planning of the Budget and execution of the project. ? Establishment of new laboratories like Language Laboratory, Biotech Laboratory, Psychology Laboratory, Studio for Journalism. Development: ? Partial Office Automation. ? Air-conditioned Office. ? All the fees are collected online only.</p>
<p>Administration</p>	<p>• College website is regularly updated with notices, tenders, events etc. Accounts is maintained digitally (Completely). • Student admission through online payment only. • Implementation of Student Portal and Teacher Portal through MIS. • e-pension of retired staff. • Fees payment by students through SB collect</p>
<p>Finance and Accounts</p>	<p>? Salary through HRMS (Online Portal) ? Payments through PFMS ? Steps to implement GeM Portal. ? Finance Committee consisting of representatives from the Governing body, teaching and non-teaching staff, finalised and recommended the Annual budget, purchase, major payments and all the financial matters of the college</p>

	through meeting. ? Fees collection through online only. ? Accounts maintained digitally.
<b>Student Admission and Support</b>	Admission - • The admission procedure has been completed through online process. The payment of Admission Fee is also going on through online mode. Support - ? Online fees payment. ? Wifi in college and Hostel campus ? Online admission. ? Registration of students via Registration Portal of University of Calcutta. ? Scholarships are forwarded through online portal. ? Cheap Store in college campus. ? Canteen. ? Gymnasium. ? Counselling Cell for the students. ? Students' health Home. ? Common room. ? Sanitary Vending Machine Incinerator. ? Book grant is available for students ? Student-freeship is available for students ? Tobacco free campus ? Railway concession
<b>Examination</b>	? Submission of marks in University portal is going on through Online mode/ process. ? Topsheet, AR-DR of examination etc. are to be generated from University portal. ? Uploading of marks to University of Calcutta through online portal. ? Generation of Admit Card of students for University examination through online portal.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Sakti Roy Chowdhury	Multilingual Theatre Festival	Ministry of Culture Government of India.	60000
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Online	Admitech	21/02/2019	25/05/2019	35	5

	<b>Admission</b>					
2019	<b>AIMES CLOUD CORE : STUDENT MANAGEMENT SYSTEM, FINANCIAL ACCOUNTING</b>	<b>Info-Tech</b>	<b>21/02/2019</b>	<b>28/03/2019</b>	<b>0</b>	<b>7</b>
2019	<b>AIMES CLOUD CORE : STUDENT MANAGEMENT SYSTEM, FINANCIAL ACCOUNTING</b>	<b>Info-Tech</b>	<b>23/04/2019</b>	<b>23/12/2019</b>	<b>13</b>	<b>0</b>

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>FDP</b>	<b>1</b>	<b>01/07/2018</b>	<b>27/06/2019</b>	<b>362</b>
<b>Refresher Course</b>	<b>1</b>	<b>04/01/2019</b>	<b>24/01/2019</b>	<b>21</b>
<b>Refresher Course</b>	<b>1</b>	<b>14/02/2019</b>	<b>06/03/2019</b>	<b>21</b>
<b>Principals workshop</b>	<b>1</b>	<b>16/03/2019</b>	<b>16/03/2019</b>	<b>1</b>

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
<b>2</b>	<b>2</b>	<b>0</b>	<b>2</b>

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<b>Regular Health check-up camp, stress-management programme, Implementation of Swastha-Sathi Scheme, training of teachers (OP, RC, STC etc.), FDP</b>	<b>Regular Health check-up camp, stress-management programme, Implementation of Swastha-Sathi Scheme, Group Insurance</b>	<b>Sanitary Vending Machine Incinerator, Gymnasium, Health Home facility, student Aid Fund, other scholarships.</b>

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

**Institution conducts Internal and External financial Audits regularly. Internal**

Audit is done by R. Sarkar Associates and External Audit is done by Bikash Bhavan, Government of West Bengal.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	nil
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

10485768

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	South Calcutta Girls College
Administrative	Yes	Bihash Bhavan, Govt. of West Bengal	Yes	R. Sarkar Associates

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Regular Parent – Teacher meetings held in the Departments and monitoring the attendance and academic developments of the students by reporting to their parents.

6.5.3 – Development programmes for support staff (at least three)

? PFMS Workshop. ? Health Scheme related meetings. ? University registration related workshop. ? NIRF related meetings. RUSA meetings e- Tendering workshop GeM workshop

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Enhanced use of ICT by the Faculty Members. • Implementation of HRMS e- Pension. • Online Fees-collection Fully Online admission process. • Introduction of Chemistry, as an elective subject. • Initiatives for Green Campus. • Development of infrastructure(Building) • Renovation of laboratories, office

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Institutiona l data	03/12/2018	03/12/2018	18/02/2019	896

	submitted to AISHE				
2018	KOHA LMS D- Space upgradation in the library	21/12/2018	21/12/2018	01/03/2019	896
2018	RFID installed in the library	21/12/2018	21/12/2018	01/03/2019	896
2018	Fully online admission	08/06/2018	08/06/2018	21/08/2019	355
2019	Physical activity club organized a workshop on "Happiness analysis through Yoga"	17/04/2019	17/04/2019	18/04/2019	152
2019	Department of Geography organized two days int ernational seminar in c ollaboration with centre for Environment and Economic Development on "environment Development and livelihood"	22/02/2019	22/02/2019	23/02/2019	203
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Five students participated in Self- defence workshop organised by Kolkata Police	20/08/2018	21/08/2018	5	0

in American Center, Kolkata				
Women's Day celebration	07/03/2019	08/03/2019	150	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> <li>• Chemistry and Zoology departments celebrated World Earth Day on 22.4.2019.</li> <li>• Composting Pit in College Hostel premises for organic waste</li> </ul>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	Yes	0
Ramp/Rails	Yes	0
Rest Rooms	Yes	0
Any other similar facility	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	01/07/2019	365	Adult Literacy program	Spreading literacy among women of the neighbouring slum -Peyarabagan basti	18
2019	1	1	13/03/2019	4	Medical Camp by NSS in Peyarabagan basti	Providing free health check-up	75
2019	1	1	17/03/2019	1	Sit-and-draw competition for the children of Peyarabagan basti	Engaging with the children through cultural activity and providing support by distributing	95



						art materials and refreshments. Prizes are also awarded.	
2019	1	1	12/03/2019	1	. Door-to-door awareness campaign about vector-borne disease in Peyara bagan basti By NSS	Need to create awareness and take steps for preventing malaria, dengue and other vector-borne diseases	60

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	22/06/2018	Induction programme for new entrants at the beginning of each academic year by the Principal where they are informed about the historical background of the College, the facilities available, courses offered, events of the College, examination system and rules and regulations by an audio-visual presentation.
Hostel Rules and Regulations	22/06/2018	Induction programme for new entrants at the beginning of each academic year by the Principal where they are informed about the historical background of the College, the facilities available and rules and regulations of the college hostel.
Lab Manual of Chemistry Laboratory	01/07/2018	The safety measures, precautions to be taken in the laboratory are informed through the lab manual.

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Painting competition to observe National Harmony	18/09/2018	24/09/2018	10
International Mother Language Day observed by the Department of Bengali	21/02/2019	21/02/2019	100
National Science Day observed by the Department of History and Chemistry	01/03/2019	01/03/2019	250
Collection of relief materials for Kerala flood victims	21/08/2018	21/08/2018	912
Happiness Analysis through Yoga	18/04/2019	18/04/2019	91
Contribution to TB Association of Bengal	09/04/2019	28/05/2019	60
Seminar on Stress Management	26/02/2019	26/02/2019	72

[View File](#)

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? A Composting pit has been built where all the organic waste of the hostel is dumped. ? A bird bath has been installed outside the hostel which is looked after by the boarders. ? 3 Sanitary Napkin Incinerator Machines and 3 vending Machines have been installed ? A Workshop for Plastic Recycling was held in collaboration with Pidilite on 1.9.2018, 8.9. 2018, 15.9.18, 22.9.2018 which was attended by 30 students. ? Plastic cups in the canteen and staffroom pantry have been replaced by paper cups. ? We are trying to reduce paperwork by progressing to the digital medium.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Adult literacy programme in Peyerabagan slum area • South Calcutta Girls' College has adopted the Peyerabagan slum area located in the vicinity wherein the Adult Literacy programme was started in 2015. Our College is collaborating with Peyerabagan Basti Welfare Society which has been conducting this programme for the housewives. • Our student volunteers participate in the programme regularly throughout the year. Every week, 2-3 student volunteers go to the Basti Welfare Society to teach these women. • Our College library is also involved with this programme. Necessary books are provided from the Library. • Adult Literacy programme has been undertaken to develop sense of social responsibility among students and to lend a helping hand to the under-privileged within our locality. • There is considerable enthusiasm among the student volunteers to participate in this activity except during examinations,

vacations and holidays volunteers are not available. COUNSELLING CELL • The Counselling Cell has been functioning in South Calcutta Girls' College since 2016 to address the problems faced by the students and provide them with guidance. The Counsellor, Ms Yashabanti Sreemany, is available once a week from 12-4 pm. • At the commencement of the academic session in July, the Cell conducts group sessions for students to give them an overview of counselling. On an average 30-40 students annually visit the Counsellor. • Other than one-to-one sessions, the Cell also organises group sessions related to specific topics such as Stress Management and Examination Phobia. • Students have benefitted from these sessions. • However, due to the compulsory attendance system under the CBCS system, students find it difficult to attend counselling session. For the same reason, it becomes difficult to conduct group sessions.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.southcalcuttagirlscollege.com/BESTPRACTICES.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Overall development of Students • Our founder member, Late Peary Mohan Chatterjee, envisioned that higher education is essential for women. Our College motto, "Sa Vidya Ya Vimuktaye", implies knowledge is that which liberates. Knowledge helps women to be self-sufficient, and we have adopted this thought as our vision. It is our mission to spread the light of knowledge among girls of under-privileged and marginalized families. Many of our students are first-generation learners. • Every department organises special lectures on topics related to the syllabus by inviting external experts. • Interactive learning is encouraged through power-point presentations, poster presentations, quizzes, debates and extempore competitions. • Students are motivated towards social work through NSS and outreach programmes. • Students also participate in co-curricular activities through various clubs according to their interests, such as Social Awareness Club, Quiz and Debate Club, Cultural Club, Cine Club, Physical Activity Club and Eco Club.

Provide the weblink of the institution

<https://www.southcalcuttagirlscollege.com/InstitutionalDistinctiveness.pdf>

### 8.Future Plans of Actions for Next Academic Year

Future Plans of Action for 2019-2020 • Rs. 1,000,0000/- (Rs. One Crore) has been received by the College from RUSA 2.0 grant and expecting for the rest amount. • Purchase of new books in the Library. • Upgradation of the Laboratories of Psychology and Zoology. • Renovation of auditorium (3rd Floor). • Modernization of the Gymnasium of the College. • Publication of Academic Journal. • Setting up of new laboratories and purchase of new equipments for Biotechnology, Tissue Culture, Computer Laboratory, Psychology, Zoology, Audio-visual Studio for Journalism, Language Laboratory. • Upgradation of class rooms to provide audio-visual support. • Procurement of Computers. • To arrange National and International Seminars. • To arrange IPR related Seminar. • To promote Faculty Development. • To sign MOU with other Colleges for academic exchange. • Installation of Solar Panel on rooftop.